

## C. SUB CONTRACTOR PERFORMANCE BOND

Event :  
Date(s) :  
Venue :

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To the event specialist: **Instant Exhibitions (Sabah) Sdn Bhd**  
**Fax: 088 – 438 119**  
or email: [admin1@instantexhibition.com](mailto:admin1@instantexhibition.com)

**Dear Sir / Madam,**

We have appointed the following contactor to construct / decorate our company booth(s) no..... for the above mentioned event.

|                              |           |
|------------------------------|-----------|
| Name of Appointed Contractor |           |
| Address                      |           |
| Tel                          | Fax       |
| E-mail                       | Mobile    |
| Contact Person               | Job Title |

Herewith we submit to you **(1) the detailed drawings** (elevation, layout plans and perspective) with dimensions, illustrating the design of the stand for the exhibition. Relative locations of all equipment/machinery on display, if any, are to be depicted on the layout to the official contractor.

We also understand to appoint our own contractor to construct our free standing display should place a **(2) refundable Performance Bond** of RM1000 per booth space ( 3m x 3m ) booked **(3) pay a non-refundable administrative fee** of RM20 per square meter of space booked to:

Account Name : **Instant Exhibitions (Sabah) Sdn Bhd**  
Bank : **Maybank Berhad**  
Account No : **5100 7770 0238**

We guarantee the proper conduct, schedule of production and observance of the exhibition rules and regulations. Instant Exhibitions (Sabah) Sdn Bhd, shall not be held responsible for whatever damage caused by my own contractor (detail as above) due to reasons beyond your control.

Yours Truly,

**Name:**

**NRIC:**

**Position:**

**Company:**

**Company chop/stamp:**